

## ENVS 497: Undergraduate Internship Application

- Please read this form carefully
- Application deadline: **June 1**
- This form must be completed and signed by the **ENVS internship coordinator** and **your internship supervisor** before you begin work at your internship
- Once your application is submitted and approved, you will receive a permission number to enroll in ENVS 497.
- ENVS 497 students are responsible for submitting a self-evaluation at the internship midpoint, as well as ensuring that their internship supervisor completes two evaluations over the course of the internship: the **Employer Mid-Internship Evaluation** and the **Employer Final Evaluation**
- The grade for the internship will be based on employer evaluations as well as student performance in the **course component** (taken in the fall semester)
- Students enroll for 4 credit hours (160 or more total hours of work are required for all internship experiences)

### Student Information

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Internship Dates: \_\_\_\_\_

Hours per week: \_\_\_\_\_ Number of weeks: \_\_\_\_\_ Total hours worked: \_\_\_\_\_

ENVS 497 Semester enrolling: \_\_\_\_\_

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### Internship Information

Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Internship Job Description:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### ENVS Internship Coordinator Approval

**\*\* This approval MUST be obtained PRIOR to beginning the internship\*\*:**

This student is approved for enrollment in ENVS 497 for the internship, hours and semester described above.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Employer Statement:

I confirm that the above information is correct, and that I will provide two evaluations of the student's performance: a mid-internship and final evaluation.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### ENVS 497 Student Agreement:

I agree to complete the required number of internship hours, complete the mid-internship evaluation during my internship and enroll in the ENVS 497 course.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_